

CONTESTED CASE TRANSMITTAL SHEET

State of Idaho - Office of Administrative Hearings

[Note: This Contested Case Transmittal Sheet will be included in the Hearing Officer's record; at the time of submitting to OAH, please provide a copy to the opposing party as well.]

TO: OFFICE OF ADMINISTRATIVE HEARINGS (email: Bryan.Nickels@oah.idaho.gov)

DATE: _____

FROM: _____ (Referring Agency/Board)

AGENCY CASE/PROCEEDING NO.: _____

PARTY/LICENSEE:

Name: _____

Address: _____

Email: _____

Phone Number: _____

PARTY/LICENSEE ATTORNEY (if any):

Name: _____

Firm: _____

Address: _____

Email: _____

Phone Number: _____

AGENCY/BOARD ATTORNEY:

Name: _____

Firm: _____

Address: _____

Email: _____

Phone Number: _____

SHORT STATEMENT OF THE NATURE OF THIS CASE (e.g., “Suspension of license based on following grounds: ...”) AND GOVERNING STATUTE(S):

ARE THERE SPECIFIC STATUTORY/REGULATORY RULES ON THE TIME FOR HEARING OR DECISION?

YES: _____ NO: _____

[OAH typically sets hearings based on parties’ availability and agreement, with written decision no later than the end of the month following the month the hearing was held]

If yes:

Deadline for hearing: _____

Deadline for decision: _____

Statute(s)/Rule(s) citation: _____

HAS ANY PARTY TO THE CONTESTED CASE PROCEEDING REQUESTED INTERIM, EXPEDITED, OR EMERGENCY RELIEF?

YES: _____ NO: _____ If yes, briefly explain:

DO ANY HEARING PROCEDURAL RULES, OTHER THAN THE IDAHO RULES OF ADMINISTRATIVE PROCEDURE OF THE ATTORNEY GENERAL, APPLY TO THIS PROCEEDING?

YES: _____ NO: _____

If yes, statute(s)/rule(s) citation: _____

ORDER REQUESTED

_____ Preliminary Order

_____ Recommended Order