

PART 1: WITNESS LIST

DOCKET NO. _____

Before an evidentiary hearing, a hearing officer may require a party to prepare a disclosure statement containing a list of all the witnesses the party will call to testify, including the witnesses' contact information and a brief description of the subject matter of the witnesses' expected testimony.

Note: *Additional information and/or documents may be needed for "expert" witnesses; please follow your hearing officer's instructions for additional information and/or documents that might be needed, and please provide such information and needed documents using this form.*

If you need additional space to list all witnesses, complete and attach additional Witness Lists.

Example

1. Name <i>John Doe</i>	2. Telephone Number <i>(123) 456-7890</i>	3. Email Address <i>JohnDoe@Gmail.com</i>
4. Subject Matter of Expected Testimony <i>John Doe will testify regarding the poor workmanship and poor installation of the Garage Door. Mr. Doe will also testify regarding the invoices and change orders for the project.</i>		

Witness

1. Name	2. Telephone Number	3. Email Address
4. Subject Matter of Expected Testimony		

Witness

1. Name	2. Telephone Number	3. Email Address
4. Subject Matter of Expected Testimony		

Witness

1. Name	2. Telephone Number	3. Email Address
4. Subject Matter of Expected Testimony		

Witness

1. Name	2. Telephone Number	3. Email Address
4. Subject Matter of Expected Testimony		

PART 3: ACKNOWLEDGEMENT & SIGNATURE

I certify that the above information is true and correct and that I will serve a copy of this disclosure and any exhibits listed in Part 2 to all parties to the hearing and the hearing officer.

I acknowledge and understand that if I fail to properly disclose a witness or exhibit, the hearing officer may:

- Order that certain witnesses or exhibits not be used at the hearing;*
- Order that a particular fact is or is not established for the record;*
- Order that a charge, a defense, a claim, or some portion thereof, be dismissed; or*
- Order that some other action be taken in the case to address the lack of disclosure.*

I am the (check one): Petitioner Respondent Docket No. _____

Print Name

Signature

Date