

CASE NAME: _____

AGENCY CASE NO. _____ OAH CASE NO. _____

PART 1: MOTION

- 1) Who is making this motion? (*party name*)
- 2) Why are you requesting reconsideration of the Hearing Officer's Order? (*please explain why you believe the Hearing Officer was mistaken about the facts or law in their order, and/or whether you have new facts or law that might change the order*)

(Attach additional pages, if needed.)

- 3) Please attach any exhibits you want the Hearing Officer to consider.

Reminder: *The Hearing Officer shall render a written order disposing of this motion; however, this motion is deemed denied if the Hearing Officer does not dispose of it within twenty-one (21) days after you have filed it, or by a different deadline as set by the Hearing Officer.*

PART 2: ACKNOWLEDGEMENT & SIGNATURE

Please attach this certificate of service indicating that you have served all individuals with this motion for reconsideration.

I certify that I will serve a copy of this motion and any exhibits to all parties to the hearing and the hearing officer.

I am the (check one): Petitioner Respondent

_____	/s/ _____	_____
Print Name	Signature (type or sign)	Date