

CONTESTED CASE TRANSMITTAL SHEET

State of Idaho - Office of Administrative Hearings

[Note: With this form, please also submit to OAH copies of: the decision being challenged; the request for hearing/appeal; and any other records the agency relied on to make its initial decision. Those records, with this sheet, will be provided to all parties at the time an administrative law judge is appointed.]

TO: **OFFICE OF ADMINISTRATIVE HEARINGS** (email: filings@oah.idaho.gov)

Date Transmitted to OAH: _____ Agency Case No.: _____

From: _____ (Referring Agency/Board)

Nature of Proceeding: _____

Governing Statutes/Rules: _____

Order Requested: Recommended or Preliminary

PARTY/LICENSEE:

Name: _____

Email: _____ Phone: _____

Mailing address (if no email): _____

PARTY/LICENSEE ATTORNEY (if any):

Name and Firm: _____

Email: _____ Phone: _____

AGENCY/BOARD ATTORNEY:

Name and Firm/Organization: _____

Email: _____ Phone: _____

ARE THERE SPECIFIC STATUTES OR RULES GOVERNING THE TIME FOR HEARING OR DECISION? [if yes, please answer the additional questions below]

YES: NO:

- Statute and/or rule setting deadlines: _____
- Date proceeding initiated with agency: _____
- Deadline for hearing: _____
- Deadline for decision: _____